

~~SECRET~~

DD / S REGISTRY
FILE *Training 5*

8 APR 1969

MEMORANDUM FOR: Training Officer, Office of Communications
Training Officer, Office of Finance
Training Officer, Office of Logistics
Training Officer, Office of Medical Services
Training Officer, Office of Personnel
Training Officer, Office of Security
Training Officer, Office of Training
Training Officer, Support Services Staff

SUBJECT : Summer Institute for Public Executives,
University of Wisconsin

Attached is a note from the Executive Secretary, Training Selection Board and a preliminary announcement on the subject Course. Nominations should reach this office by 21 April so they may be processed and forwarded to the Training Selection Board by 30 April.



Senior Training Officer
Deputy Director for Support

Atts

Distribution:

- Orig - Trng Off, OD w/att
- 1 - Xerox ea other Trng Off w/att
- ✓ 1 - DD/S subj w/att of note
- 1 - DD/S chrono w/o att
- 1 - STO-DD/S w/att

STO-DD/S:  :pao (3 Apr 69)

~~SECRET~~



ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Exec Secy, Training Selection Board
839 - 1000 Glebe

EXTENSION

NO.

DATE

2 April 1969

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT Mr. [Redacted]
ZFRZU HQRS

Attached for distribution to your training officers are copies of the preliminary announcement of the Summer Institute for Public Executives at the University of Wisconsin. The 1969 brochure and application forms will not be available to us until mid-May. However, it will be to our advantage to reserve seminar spaces as soon as possible.

The Summer Institute is a Training Selection Board program. Candidates should be in grades GS-13 and above. Please submit your nominations to the Executive Secretary, Training Selection Board, by Wednesday, 30 April. Six copies of an up-to-date biographic profile, the latest fitness report, and a statement giving reasons for proposing attendance at a particular seminar should accompany your nominations.

